

Credit Card Authorization Form

INSTRUCTIONS: Please complete this form, sign and fax to 518-783-6003 or mail to Ayelet Tours, 19 Aviation Road, Albany, NY 12205.
For your security, please do not scan/email credit card information.

Date: _____ Reservation/Product #: _____

Amount: _____ Agent: _____

Card Holder Name: _____

Billing Address: _____

Type: American Express Discover MasterCard Visa

Number: _____ Expiration Date: _____ Security Code: _____

Signature: _____

I agree to pay the above total amount according to card issuer agreement.

CANCELLATION POLICY (for groups traveling in 2022): No land penalty if canceled 91 or more days before departure for payments by check (for credit card payment, minus \$25 per person non-recoverable cost), plus any applicable airline penalties. \$500 per person charged if canceled 90 to 31 days prior to departure, plus any applicable airline penalties. 100% per person charged if canceled 30 days or less before departure. Applicable airline penalties may still apply. If purchased, group travel insurance policy becomes non-refundable 90 days before departure. When offered, space on group air allotments can be reserved by checking the box that indicates "Land & Air" on your paper registration form, selecting Land & Air when making an online booking, or by emailing a request to our office to hold group air space for you. If you confirm a seat on our group air allotment, and then cancel that space within 90 days of departure (even if still traveling on the land portion of the tour), airline penalties will apply. COVID-19 EXCEPTION: If the tour is canceled by Ayelet Tours due to the Covid-19 pandemic more than 90 days before departure, same policy as above. If tour is canceled due to Covid-19 within 90 days of departure, registrants can choose to either transfer funds in full to another Ayelet tour within 2 years of original travel date or choose to receive a refund minus up to \$150 per person in non-recoverable costs.

REFUND POLICY: Refunds for cancellations received more than 3 months prior to group departure will take a minimum of four weeks to be processed. Refunds for cancellations received less than 3 months prior to group departure will not be processed until after group returns.

FOR OFFICE USE ONLY

Authorized Signature: _____ Date: _____

